



# JEFFERSON PARISH

DEPARTMENT OF CODE COMPLIANCE & ENFORCEMENT  
VEHICLE FOR HIRE DIVISION

CYNTHIA LEE SHENG  
PARISH PRESIDENT

LIZA M. CALUDA  
DIRECTOR

## APPLICATION – VEHICLE FOR HIRE JEFFERSON PARISH, LOUISIANA

In accordance with Jefferson Parish Code of Ordinances (JPCO) Chapter 38, the following information with supporting documentation and requisite filing fee must be submitted to and approved by the Department of Property Maintenance, Zoning/Quality of Life (PMZ) before a Vehicle for Hire Company may operate in or upon the streets of unincorporated Jefferson Parish.

### 1) **Applicant Information**

Name of Applicant:

(If filing on behalf of Applicant)

Name of Individual Filing:

Title of Individual Filing:

Phone Numbers

Business:

Mobile:

E-mail:

Company Website:

Business Mailing Address:

Physical Business Address:

Tax ID or Social Security No.:

Registered Agent Name:

Address (within Jefferson Parish):



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2) **Officers, Partners, Members, or Other Interested Persons.** (Use separate sheet if necessary)

<p>a. Name:</p> <p>Residence Address:</p> <p>Personal E-mail:</p> <p>Personal Phone Number:</p> <p>b. Name:</p> <p>Residence Address:</p> <p>Personal E-mail:</p> <p>Personal Phone Number:</p>
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- 3) Attach a certified true copy of the Louisiana Secretary of State's Certificate indicating that the applicant is licensed to do business in Louisiana.
- 4) Date and State of Company formation:
- 5) Attach copy of Jefferson Parish Occupational license. Number:
- 6) Attach a corporate resolution indicating the signatory below is authorized to apply on behalf of the applicant.
- 7) Please provide documentation indicating that the applicant has established a uniform logo, insignia, decal, or trade dress for use on a motor vehicle at any time a motor vehicle is providing or arranging to provide transportation network services.



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- 8) Attach a copy of the company-adopted policy of non-discrimination in rates based on designation, race, color, national origin, religion, disability, gender, gender identity, or sexual orientation.
- 9) Attach details of background check methodology used in certification of the drivers as required by Section 38-22.
- 10) Attach a copy of calibration of taxi-meter (metered vehicles only).
- 11) Please provide a certificate of insurance and/or other documents which comply with the requirements of JPCO 38-29 indicating that applicant maintains the required commercial automobile liability insurance.
- 12) Filing fee in the amount of: \$ \_\_\_\_\_, enclosed.  
*(\$10,000 per company OR \$250.00 per vehicle)*
- 13) **EMERGENCY CONTACT INFORMATION** (must be available 24 hours per day)

Name:
Personal Phone Number:

- 14) By signing below, the applicant hereby certifies under penalty of perjury in front of the duly qualified notary after having first be sworn that:  
 Signatory below is duly authorized to act on behalf of the company in applying for the Vehicle for Hire.  
 Applicant has complied and will continue to comply with all of the applicable requirements of the JPCO and Louisiana state law.  
 Applicant has specifically complied and will continue to comply with all requirements regarding the registration of its transportation network operators.  
 Applicant agrees that all legal issue and/or disputes between Jefferson parish and the transportation network application company shall exclusively be conducted in a court of competent jurisdiction in Jefferson Parish in accordance with Louisiana law.

Signature