



## PAYING FOR A ZONING CLEARANCE

1. Go to [MGOconnect.org](http://MGOconnect.org) and click Customer Portal.
2. Choose “Jefferson Parish” for jurisdiction, and “Louisiana” for the state and click Go.
3. Log into your account.
4. Once you are logged-in, click “**Projects**” in the top center of the screen.
5. Locate the project under your account using the associated project number that was emailed to you or address, and click “**Open**”
6. After opening the project card you should be on the “Overview” page of the selected project Click “**Pay Fees & Print Receipts**” or Navigate to the “Fees” tab.
7. Click on “**Payments**”
8. Select Contact, check the fee you’re paying (Preliminary Zoning Clearance), select the payment method (Credit Card or ACH), click “**Pay Online**”
9. Enter your payment information. Then submit.



- ♦ **Note:** You must have the phone number and/or email associated with your account verified in order for a project file to be associated with your profile.

**Questions about MyGovernmentOnline?  
Call the Help Line at 1-866-957-3764**

**START  
HERE**   
**YOUR ROADMAP TO OPENING A  
BUSINESS IN JEFFERSON PARISH**

JEFFERSON PARISH PLANNING DEPARTMENT

ZONING ADMINISTRATION

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