

Cynthia Lee Sheng  
Parish President

Jennifer Van Vrancken  
Council District 5

Juliette L. Cassagne  
Planning Department Director



Commissioners:

Clifford Brown, Chair  
Mr. David Webber, Vice-Chair  
Mr. Thomas McAlister  
Dr. Monica L. Monica  
Cynthia J. Steward, M. Arch., R.A.

**OLD METAIRIE COMMISSION PUBLIC HEARING**

Certification of Meeting Conducted Pursuant to La. R.S. 42:17.1

In light of the continued spread of COVID-19 and, in accordance with R.S. 42:17.1, this notice shall serve as certification of the Old Metairie Commission's inability to otherwise operate in accordance with the Louisiana Open Meetings Law due to such a meeting being detrimental to the health, safety, and/or welfare of the public as a result of the public health emergency as declared by Governor Edwards. The Old Metairie Commission will provide for attendance at its essential government meeting on March 4, 2021 via teleconference because it is unable to obtain a quorum. It is essential that the Old Metairie Commission continue to operate because matters that are critical to the continuation of the business of this public body are not able to be postponed to a meeting held in accordance with the other provisions of the Louisiana Open Meetings Law due to the time constraints and notice requirements of the Jefferson Parish Code of Ordinances.

The Old Metairie Commission Public Hearing will be broadcast live on JPTV (check with your cable provider regarding the channel), Facebook live on the Jefferson Parish official page, and on <http://www.jeffparish.tv/live/>.

The reports and corresponding maps/graphics for each agenda item are available on the Jefferson Parish website at [www.JeffParish.net/OMC](http://www.JeffParish.net/OMC). Please click the link "OMC Reports and Graphics" on the sidebar of the Old Metairie Commission page.

**DATE:** March 4, 2021

**TIME:** 9:00 AM

**TELECONFERENCE INFO:**                      **Conference call number:** (877) 336-1828  
**Access code:**                                      576680

**Instructions for Participation:**

If you have questions that you would like answered during the teleconference regarding one or more agenda items, please email your question(s) to [JPPlanning@jeffparish.net](mailto:JPPlanning@jeffparish.net) and include the docket number in the subject line.

If you wish to participate in the teleconference, please call the conference call number provided above and enter in the access code provided above. Once you join the teleconference, you will automatically be muted by the teleconference monitor. The Chairman will proceed in order of the agenda set forth below. He will announce each agenda item by the docket number and the clerk will read a description of the agenda item. Following this, the Planning Department Staff Member will present the Planning Department's technical report and recommendation. Once the Planning Department Staff Member has concluded his presentation, the Chairman will open the public hearing. If you wish to speak once the public hearing is opened for an agenda item, please press #2 when the Chairman opens the public hearing and your virtual hand will be raised for the teleconference monitor to unmute you. The clerk for the meeting will acknowledge each unmuted attendee by either name or the last four digits of the telephone number from which they are calling. Unmuted attendees will be acknowledged in the order in which



OLD METAIRIE NEIGHBORHOOD CONSERVATION DISTRICT

Jefferson Parish Planning Department, 1221 Elmwood Park Blvd, Suite 601, Jefferson, LA 70123

their hand is raised. Once acknowledged, the clerk will invite you to speak and, at that time, you will be able to participate in the meeting.

If you wish to speak on a particular agenda item, please send your name, telephone number, docket number for the agenda item upon which you wish to speak (ex: OM-1-21) and whether you are speaking in support of or opposition to the agenda item to [JPPlanning@jeffparish.net](mailto:JPPlanning@jeffparish.net) as this information will help to facilitate this process. **Please note** however, that, while it will help facilitate the process, participants do not have to email their information in ahead of time in order to speak. You may still call in and participate in the teleconference by asking questions or voicing concerns regarding an agenda item even if you did not provide your information ahead of time in an email.

If you wish to provide the Old Metairie Commission with any exhibits and/or photos in relation to any agenda item, please send these exhibits/photos to [JPPlanning@jeffparish.net](mailto:JPPlanning@jeffparish.net) for inclusion in the visual aids for this meeting. Any exhibits/photos submitted after 2:00 pm on March 3, 2021 cannot be guaranteed inclusion in the teleconference visual aids.

**March 4, 2021  
Via Teleconference**

# AGENDA

## I. Roll Call

## II. Matters Scheduled for Discussion:

- *OM-30-20 425 Iona St., A request to install a swimming pool on Lot 55-A-1, Square 9, Metairie Suburb Subdivision, Jefferson Parish, LA, bounded by Duplessis St., Hector Ave., and Geranium St.; zoned R-1B Suburban Residential District/OMNCD Old Metairie Neighborhood Conservation District*
  
- *OM-4-21 17 Englewood Pkwy., A request to construct a single-family dwelling, detached garage/pool house, and swimming pool, and for tree removal on Lot A, Square F, Metairie Club Gardens Subdivision, Jefferson Parish, LA, bounded by Nassau Dr., Northline St. and Pelham Dr.; zoned R-1D Rural Residential District/OMNCD Old Metairie Neighborhood Conservation District*

## III. Adoption of Minutes of February 4, 2021

## IV. Other Business

- Update of Administrative Approvals
- Follow-up on previous cases
- Discussion of Pools in OMNCD
- Discussion of Virtual Meetings

## V. Adjournment

In accordance with provisions of the American with Disabilities Act Amendments Act of 2008, as amended, Jefferson Parish shall not discriminate against individuals with disabilities on the basis of disability in its services, programs or activities.

If you require auxiliary aids or devices, or other reasonable accommodation under the ADA Amendments Act, please submit your request to the ADA Coordinator at least forty-eight (48) hours in advance or as soon as practical. A seventy- two (72) hour advanced notice is required to request Certified ASL interpreters.

ADA Coordinator/Office of Citizens with Disabilities  
1221 Elmwood Park Blvd., Suite 403, Jefferson, LA 70123  
(504) 736-6100 [ADA@jeffparish.net](mailto:ADA@jeffparish.net)



OLD METAIRIE NEIGHBORHOOD CONSERVATION DISTRICT

Jefferson Parish Planning Department, 1221 Elmwood Park Blvd, Suite 601, Jefferson, LA 70123