

**JEFFERSON PARISH, LOUISIANA  
PERSONNEL BOARD**

A regular meeting of the Jefferson Parish Personnel Board was held on Tuesday, May 18, 2021 beginning at 2:00 P.M. in Room 204 of the Joseph Yenni Building, Jefferson, Louisiana. Present were Board Chair Rufus C. Harris III, Board Member Michael Fantaci, Board Member Daniel Martiny, Personnel Director John Dumas, Assistant Director-Personnel Lauren Call, and Personnel Board Special Assistants Ted Nass and Kim Nguyen.

Under Election of Board Chair:

- A. Mr. Rufus Harris III was elected as Board Chair.

Under Employee Appeals:

- A. (None)

Under Public Comment Period:

- A. (None)

Under Proposals for Board Consideration:

- A. Deferred a proposal to amend the Pay Plan for the Classified Service to make revisions to the class of Accounting Operations Manager;
- B. Approved a proposal in accordance with Personnel Rule IV, Section 1.2(f), to assign the classes of Planner III and Assistant Director-Planning to a Market Based Pay Grade; and,
- C. Approved a request to extend Transient Appointments in accordance with Personnel Rule VII, Section 5.3(2) upon approval of the revisions to the Rule by the Parish Council.

Under Executive Session Matters:

- A. By motion of the Board cancelled items for consideration of matters deemed confidential pursuant to La. R.S. 42:17 to discuss personnel matters regarding physical or mental health of an employee in regards to a request to extend Leave without Pay.

Under Approval of the Minutes:

- A. Approved the meeting minutes from the meeting of April 20, 2021.

Under Old Business:

- A. (None)


Under New Business:

- A. Under Requests for advanced or extended leaves of absence, the Board:
  - 1. None.
- B. Under Requests for approval of employee status in positions reallocated under Rule III, 3.1 of the Personnel Rules, the Board:

1. Unanimously approved seven (7) request for approval of employee status in positions reallocated under Rule III, 3.1 of the Personnel Rules.
- C. Under Approval of the monthly report, the Board:
  1. Unanimously approved the monthly report for April 2021.
- D. Under Meeting(s)/Hearing(s) Dates, the Board:
  1. Unanimously approved meeting dates of Tuesday, June 22, 2021, 2:00 p.m. and Tuesday, July 20, 2021, 2:00 p.m., West Bank, (tentative) meeting dates.
- E. Under Miscellaneous/Unscheduled Matters:
  1. The Board unanimously approved a motion to take from the floor a request to cancel the list for Utility Billing Superintendent in accordance with Personnel Rule VI, Section 6.4. The Board approved the request.
- F. Under Director's Report, the Director:
  1. Reported on Human Resource Management System Software - RFP.
  2. Updated on SNCLT issue.

By vote of the Board, the meeting was adjourned for review of appeals.

Respectfully submitted,

  
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John G. Dumas, MPA, SPHR, SHRM-SCP  
Personnel Director

Gretna, Louisiana

June 2, 2021

APPROVED:

*absent*  
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RUFUS C. HARRIS III, BOARD CHAIR

  
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MICHAEL FANTACI, MEMBER

  
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DANIEL MARTINY, MEMBER