

**JEFFERSON PARISH, LOUISIANA
PERSONNEL BOARD**

A regular meeting of the Jefferson Parish Personnel Board was held on Thursday, March 11, 2021 beginning at 9:00 A.M. in Room 204 of the Joseph Yenni Building, Jefferson, Louisiana. Present were Board Chair Rufus C. Harris III, Board Member Michael Fantaci, Board Member Daniel Martiny, Personnel Director John Dumas, Assistant Director-Personnel Lauren Call, and Personnel Board Special Assistants Ted Nass and Kim Nguyen.

Under Employee Appeals:

- A. (None)

Under Public Comment Period:

- A. (None)

Under Public Hearing:

- A. Approved as amended a proposal to amend the Personnel Rules of the Classified Service to revise Rule IV, Section 5.3 and Section 5.9(D);
- B. Cancelled a proposal to amend the Personnel Rules of the Classified Service to revise sections regarding Military Leave and USERRA;
- C. Deferred a proposal to amend the Personnel Rules of the Classified Service to revise Rule VII, Section 5.3(2);
- D. Approved a proposal to amend the Pay Plan for the Classified Service to create the classification Assistant Director-Engineering; and,
- D. Cancelled a proposal to amend the Pay Plan for the Classified Service to revise the class title for the classification of Animal Control Officer and eliminate the classification of Humane Officer.

Under Executive Session Matters:

- A. By motion of the Board cancelled items for consideration of personnel matters regarding character, professional competence, or physical or mental health of an employee in regards to a request to extend Leave without Pay.

Under Approval of the Minutes:

- A. Approved the meeting minutes from the meeting of February 23, 2021.

Under Old Business:

- A. (None)


Under New Business:

- A. Under Requests for advanced or extended leaves of absence, the Board:
 - 1. None.
- B. Under Requests for approval of employee status in positions reallocated under Rule III, 3.1 of the Personnel Rules, the Board:
 - 1. None.

- C. Under Approval of the monthly report, the Board:
 - 1. Unanimously approved the monthly report for February 2021.
- D. Under Meeting(s)/Hearing(s) Dates, the Board:
 - 1. Unanimously approved meeting dates of Tuesday, April 20, 2021, 2:00 p.m. and Tuesday, May 18, 2021, 2:00 p.m. (tentative) meeting dates.
- E. Under Miscellaneous/Unscheduled Matters:
 - 1. None.
- F. Under Director's Report, the Director:
 - 1. Reviewed Personnel Department's recommendation for Charter changes presentation. The Board added changes including removing the recommendation to expand the number of Board members to five and leaving Section 4.03 D(3) as is currently stated in the Charter, "These rules shall become effective upon approval by the Council." Other changes included non-substantive verbiage and grammatical changes.

By vote of the Board, the meeting was adjourned for review of appeals.

Respectfully submitted,



John G. Dumas, MPA, SPHR, SHRM-SCP
Personnel Director

Gretna, Louisiana

March 23, 2021

APPROVED:



RUFUS C. HARRIS III, BOARD CHAIR



MICHAEL FANTACI, MEMBER



DANIEL MARTINY, MEMBER