

**JEFFERSON PARISH, LOUISIANA
PERSONNEL BOARD**

A regular meeting of the Jefferson Parish Personnel Board was held on Tuesday, July 20, 2021 beginning at 2:00 P.M. in The District Attorney's Media Room of the General Government Center, Gretna, Louisiana. Present were Board Chair Rufus C. Harris III, Board Member Daniel Martiny, Personnel Director John Dumas, Assistant Director-Personnel Lauren Call, and Personnel Board Special Assistant Ted Nass. Board Member Michael Fantaci and Personnel Board Special Assistant Kim Nguyen were not in attendance.

Under Employee Appeals:

- A. (None)

Under Public Comment Period:

- A. (None)

Under Proposals for Board Consideration:

- A. Approved a proposal to amend the Personnel Rules of the Classified Service to revise Rule IV, Section 5.9 with instructions from the Board instructed for the Personnel Department to work on a future proposal to remove examples from the Personnel Rules and work with the Payroll Department to develop a pay manual with examples of how employees would be paid during emergency events;
- B. Approved a proposal to amend the Pay Plan for the Classified Service to create a classification in the Department of Water;
- C. Approved a proposal to amend the Personnel Rules of the Classified Service to revise Rule II;
- D. Approved a proposal to amend the Rules of Appeal to revise various sections; and,
- E. Cancelled a request to extend a Transient Appointments in accordance with Personnel Rule VII, Section 5.3(2).

Under Executive Session Matters:

- A. By motion of the Board cancelled items for consideration of matters deemed confidential pursuant to La. R.S. 42:17 to discuss personnel matters regarding physical or mental health of an employee in regards to a request to extend Leave without Pay.

Under Approval of the Minutes:

- A. The Board unanimously deferred the meeting minutes from the meeting of June 22, 2021.

Under Old Business:

- A. (None)

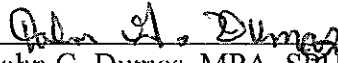
Under New Business:

- A. Under Requests for advanced or extended leaves of absence, the Board:
 - 1. None.

- B. Under Requests for approval of employee status in positions reallocated under Rule III, 3.1 of the Personnel Rules, the Board:
 - 1. Unanimously approved one (1) request for approval of employee status in positions reallocated under Rule III, 3.1 of the Personnel Rules.
- C. Under Approval of the monthly report, the Board:
 - 1. Unanimously approved the monthly report for June 2021.
- D. Under Meeting(s)/Hearing(s) Dates, the Board:
 - 1. Unanimously approved meeting dates of Tuesday, August 17, 2021, 9:45 a.m. and Tuesday, September 16, 2021, 1:00 p.m. (tentative) meeting dates.
- E. Under Miscellaneous/Unscheduled Matters:
 - 1. None.
- F. Under Director's Report, the Director:
 - 1. Updated the Board on Personnel Department's Goals for 2021.
 - 2. Updated the Board on Recruitment activities and challenges amid COVID recovery.

By vote of the Board, the meeting was adjourned for review of appeals.

Respectfully submitted,



John G. Dumas, MPA, SPHR, SHRM-SCP
Personnel Director

Gretna, Louisiana

July 26, 2021

APPROVED:



RUFUS C. HARRIS III, BOARD CHAIR



DANIEL MARTINY, MEMBER