

IMPORTANT HURRICANE IDA INFORMATION

- A reminder to obtain a permit before repairing, rebuilding or demolishing a structure. Permits are required as part of Jefferson Parish's participation in the National Flood Insurance Program, providing eligibility for flood insurance, flood disaster assistance, and state and federal grants and loans for flood-prone property and to enforce building codes that insure the life-safety of its citizens.
- Building permits assist in FIGHTING CONTRACTOR FRAUD!
 - See information from the Jefferson Parish Sheriff's Office regarding contractor fraud (<https://jpsso.com/DocumentCenter/View/1081/Contractor-Requirements---IDAdocx>)
 - To check to see if your contractor is licensed through the Louisiana Licensing Board for Contractors [Online Contractor Search - LSLBC \(louisiana.gov\)](#).

****PLEASE BEGIN YOUR PERMIT APPLICATION ONLINE****

- First create a user account on www.MyGovernmentOnline.org; for instructions on creating an MGO account click the link below. If you are having problems creating your account please contact 1-866-957-3764, ext. 1; (<https://jefferson-parish-government.azureedge.net/documents/departments/inspection---code-enforcement/my-permit-now-information/MyPermitNowCustomerPortalReportsInfo-2017-07-28.pdf>)
- Once your account has been created you may proceed with applying for your permit. The link with instructions for applying for a permit is below. (https://jefferson-parish-government.azureedge.net/misc/custom-html/MPN-Apply-Online-quick-reference-Original_132763864024147118.pdf)
- The Department of Inspection and Code Enforcement understands that you may have documents or information that you cannot locate at this time, we ask that you provide as much information as possible, including your phone number and/or email address and we will have a team member contact you regarding your application.
- If you experience any problems while filing your permit online, please call (504) 736-6331, we have permit team members ready to assist. If you have any issues after hours, please send us an email at codepublicfirst@jeffparish.net.

****YOU DO NOT NEED A PERMIT FOR THE FOLLOWING****

- Change of roof covering only and/or gutter work with respect to one and two family dwellings. If the roof decking needs to be replaced, a permit is required;
- Replace soffit and/or fascia;
- Replacement of vinyl siding or other non-structural exterior wall covering on one or two family dwellings only;
- Fence repairs provided the fence remains in the existing location, is the same height, type and design and the fence is not moved from where it was pre-storm
- To remove damaged or wet interiors such as drywall and cabinetry to prevent mold or further damage to your property.

Lastly, but most importantly this Department understands the sense of urgency to restore your homes and businesses back to normal as quickly as possible, we are dedicated to achieving that goal and ask for your patience.