

**JEFFERSON PARISH, LOUISIANA
PERSONNEL BOARD**

A regular meeting of the Jefferson Parish Personnel Board was held on Tuesday, December 15, 2020 beginning at 2:00 P.M. in Room 204 of the Joseph Yenni Building, Jefferson, Louisiana. Present were Board Chair Rufus C. Harris III, Board Member Michael Fantaci, Board Member Daniel Martiny, Personnel Director John Dumas, Assistant Director-Personnel Lauren Call, and Personnel Board Special Assistants Ted Nass and Kim Nguyen.

Under Employee Appeals:

- A. (None)

Under Public Comment Period:

- A. (None)

Under Public Hearing:

- A. Deferred a proposal to amend the Personnel Rules of the Classified Service to revise Rule II;
- B. Deferred a proposal to amend the Rules of Appeal to revise sections regarding appeals of the Referee's decision to the Board;
- C. Deferred a proposal to amend the Personnel Rules of the Classified Service to revise sections regarding Military Leave and USERRA; and,
- D. Approved a request to extend transient appointments in accordance with Personnel Rule VII, Section 5.3(2).

Under Executive Session Matters:

- A. Pursuant to La. R.S. 42:17, discussion of personnel matters regarding character, professional competence, or physical or mental health of an employee. The Board unanimously approved an extended leave of absence request for an employee.

Under Approval of the Minutes:

- A. Approved the meeting minutes from the meeting of November 17, 2020.

Under Old Business:

- A. (None)


Under New Business:

- A. Under Requests for advanced or extended leaves of absence, the Board:
 - 1. Unanimously approved one (1) request for advanced or extended leave of absence.
- B. Under Requests for approval of employee status in positions reallocated under Rule III, 3.1 of the Personnel Rules, the Board:
 - 1. None.
- C. Under Approval of the monthly report, the Board:
 - 1. Unanimously approved the monthly report for November 2020.

- D. Under Meeting(s)/Hearing(s) Dates, the Board:
1. Unanimously approved meeting dates of Tuesday, January 26, 2021, 2:00 p.m. and Tuesday, February 23, 2021, 2:00 p.m. (tentative) meeting dates.
- E. Under Miscellaneous/Unscheduled Matters:
1. The Board unanimously approved a request from Ms. Eula Lopez, Parish Clerk to grant a discretionary raise to Ms. Allison Langley, Assistant Parish Clerk.
 2. Victoria Wood, Assistant Parish Attorney I, addressed the Board regarding her opinion that the Board should consider consolidating the Rule of Appeals into Personnel Rule II.
- F. Under Director's Report, the Director:
1. Updated the Board on Personnel Department goals for 2020.
 2. Confirmed the Board's Meeting Calendar for 2021.

By vote of the Board, the meeting was adjourned for review of appeals.

Respectfully submitted,



John G. Dumas, MPA, SPHR, SHRM-SCP
Personnel Director

Gretna, Louisiana

January 12, 2021

APPROVED:



RUFUS C. HARRIS III, BOARD CHAIR



MICHAEL FANTACI, MEMBER



DANIEL MARTINY, MEMBER