

**JEFFERSON PARISH, LOUISIANA
PERSONNEL BOARD**

A regular meeting of the Jefferson Parish Personnel Board was held on Tuesday, August 17, 2021 beginning at 2:00 P.M. in Room 204 of the Joseph Yenni Building, Jefferson, Louisiana. Present were Board Chair Rufus C. Harris III, Board Member Michael Fantaci, Board Member Daniel Martiny, Personnel Director John Dumas, Assistant Director-Personnel Lauren Call, and Personnel Board Special Assistant Ted Nass.

Under Employee Appeals:

- A. The Board considered oral arguments in Chantrell Cook, Docket No. 2020-060.

Under Public Comment Period:

- A. Veronica Clement, an employee in the Department of Inspection and Code Enforcement, spoke regarding the Voluntary Leave Transfer Program. She requested that the Board revise the amount of donated leave an employee can receive. Mr. Harris requested that Mr. Dumas provide information about the program at the September meeting.

Under Proposals for Board Consideration:

- A. Approved a proposal to amend the Personnel Rules of the Classified Service to revise Rule IV, Section 5.8 and Rule IV, Section 11;
- B. Approved a proposal to amend the Pay Plan for the Classified Service to make revisions to the class of Accounting Operations Manager; and,
- C. Approved a proposal to amend the Personnel Rules of the Classified Service to revise Rule III, Section 2.1(c) and Rule VI, Section 8.

Under Executive Session Matters:

- A. By motion of the Board cancelled items for consideration of matters deemed confidential pursuant to La. R.S. 42:17 to discuss personnel matters regarding physical or mental health of an employee in regards to a request to extend Leave without Pay.

Under Approval of the Minutes:

- A. Approved the meeting minutes from the meeting of July 20, 2021.

Under Old Business:

- A. Approved the meeting minutes from the meeting of June 22, 2021.


Under New Business:

- A. Under Requests for advanced or extended leaves of absence, the Board:
 - 1. None.
- B. Under Requests for approval of employee status in positions reallocated under Rule III, 3.1 of the Personnel Rules, the Board:
 - 1. Unanimously approved one (1) request for approval of employee status in positions reallocated under Rule III, 3.1 of the Personnel Rules.

- C. Under Approval of the monthly report, the Board:
 - 1. Unanimously deferred the monthly report for July 2021 to the September meeting.
- D. Under Meeting(s)/Hearing(s) Dates, the Board:
 - 1. Unanimously approved meeting dates of Tuesday, September 16, 2021, 1:00 p.m. and Tuesday, October 19, 2021, 2:00 p.m. (tentative) meeting dates.
- E. Under Miscellaneous/Unscheduled Matters:
 - 1. The Board voted unanimously to take from the floor a proposal to revisit the proposed revisions to Section 4.03 of the Jefferson Parish Charter. The Board voted to amend their original proposals to remove recommended changes from Personnel to Civil Service.
- F. Under Director's Report, the Director:
 - 1. Presented Personnel Department's 2022 Budget
 - 2. Updated Board on Employment & Community Service Expo

By vote of the Board, the meeting was adjourned for review of appeals.

Respectfully submitted,



John G. Dumas, MPA, SPHR, SHRM-SCP
Personnel Director

Gretna, Louisiana

September 13, 2021

APPROVED:



RUFUS C. HARRIS III, BOARD CHAIR



MICHAEL FANTACI, MEMBER



DANIEL MARTINY, MEMBER

Personnel Board Meeting
August 17, 2021