



WORKFORCE DEVELOPMENT BOARD

EXECUTIVE COMMITTEE MEETING - AGENDA

Provide the services, leadership, and vision to improve the quality of life in Jefferson Parish.

July 14, 2022

**Joseph S. Yenni Building
1221 Elmwood Park Blvd Suite 405
Jefferson, LA 70123
11:00am**

- I. **Welcome** – Tom Jones, Chair
- II. **Approval of Meeting Minutes** - April 20, 2022 (**Action Item**)
- III. **Approval of Meeting Minutes** – June 6, 2022 (**Action Item**)
- IV. **Approval of Meeting Minutes** – June 22, 2022 (**Action Item**)
- V. Update the Current Ordinance to comply with state and federal regulations(**Action Item**)
- VI. Create the Office of Workforce Development (**Action Item**)
- VII. Create the Unclassified Position of Workforce Development Director/Coordinator(**Action Item**)
- VIII. Create the Office of the Jefferson American Job Center (**Action Item**)
- IX. Create the Unclassified Position of Program Coordinator of the Office of the American Job Center (**Action Item**)
- X. Approve the Proposed Organizational Structure
- XI. **Open Discussion / Other Business**

Next Meeting JPWDB Quarterly Board Meeting, July 21, 2022- Delgado River City Campus 8:00am

In accordance with provisions of the American with Disabilities Act Amendments Act of 2008, as amended, Jefferson Parish shall not discriminate against individuals with disabilities on the basis of disability in its services, programs or activities. If you require auxiliary aids or devices, or other reasonable accommodation under the ADA Amendments Act, please submit your request to the ADA Coordinator at least forty-eight (48) hours in advance or as soon as practical. A seventy-two (72) hour advanced notice is required to request Certified ASL interpreters. ADA Coordinator/Office of Citizens with Disabilities 1221 Elmwood Park Blvd., Suite 210, Jefferson, LA 70123 (504) 736-6086, ADA@jeffparish.net