



JEFFERSON PARISH LOUISIANA

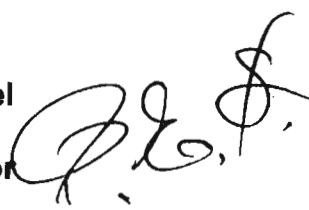
JEFFERSON PARISH FIRE DEPARTMENT

Our Mission Is:
"Provide the services, leadership, and vision to improve the quality of life in Jefferson Parish."

AARON F. BROUSSARD
PARISH PRESIDENT

PAUL E. SMITH
INTERIM DIRECTOR

INTER-OFFICE MEMO

TO: All Fire Department Personnel
FROM: Paul E. Smith, Interim Director 
DATE: September 4, 2009
RE: Redbook Amendments

Attached please find Redbook Rule V: Pay Plan and Rule X, Section 1: Hours of Work and Section 3: Sick Leave amendments authorized by Ordinance No. 23620 adopted on August 12, 2009. Please remove and replace the following pages from your Redbook:

Remove

Rule IV, Page 5
Rule V, Pages 6 – 14
Rule IX, Page 25
Rule X, Sec. 1: Pages 26 – 30
Rule X, Section 3: Pages 34A – 34K

Replace With

Rule IV, Page 5 (no changes)
Rule V, Pages 6 – 14
Rule IX, Page 25 (no changes)
Rule X, Sec. 1: Pages 26 – 30
Rule X, Sec. 3: Pages 34A – 34K

Please print your name, employee number, sign and date the attached form acknowledging your receipt of the amendments. Return the completed form to Christi LaCombe at Fire Headquarters no later than September 25, 2009.

Thank you.

PES/cl
Enclosures



AARON F. BROUSSARD
PARISH PRESIDENT

JEFFERSON PARISH LOUISIANA

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DAVID G. SAUNDERS
INTERIM DIRECTOR

INTER-OFFICE MEMO

TO: All Fire Department Personnel
FROM: David G. Saunders, Interim Director
DATE: March 4, 2009
RE: Redbook Amendments

Attached please find Redbook Rule I, Rule VII-A and Rule XI, Sections 13 and 14 Amendments authorized by Ordinance No. 23486 adopted on February 18, 2009. Also attached is Rule X, Section 3, Sections 5 – 10 and Section 13 Amendments authorized by Ordinance No. 23488 adopted on February 18, 2009. Please remove and replace the following pages from your Redbook:

Remove

Rule I, Page 1
Rule VII-A, Pages 21-A thru 21-I
Rule X, Pages 34-A thru 47-I
Rule XI: Sec. 13 & 14, Pages 51 & 52

Replace With

Page 1
Pages 21-A thru 21-M
Pages 34-A thru 47-J
Pages 51 & 52-A thru 52-C

Please print your name, sign and date the attached form acknowledging your receipt of the amendments. Return the completed form to Christi LaCombe at Fire Headquarters no later than March 20, 2009.

Thank you.

DGS/cl
Enclosures