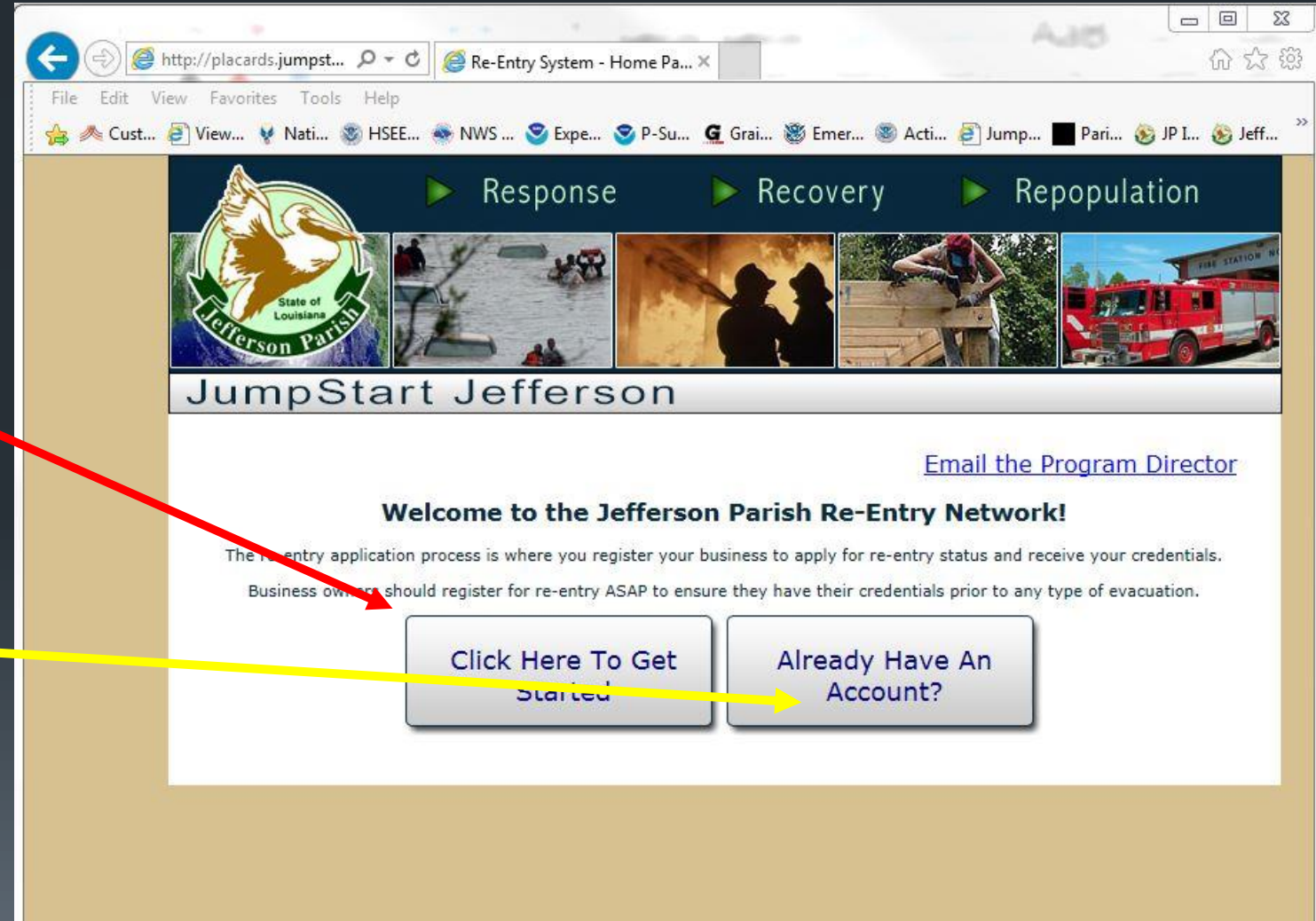


Jefferson Parish Re-Entry Program – Application & Renewal Process

- Go to the JumpStart Jefferson website.
- <http://placards.jumpstartjefferson.com/>
- For new applicants use the “Click Here To Get Started” button.
- Renewals will use the “Already Have An Account”



The screenshot shows a web browser window displaying the JumpStart Jefferson website. The browser's address bar shows the URL <http://placards.jumpstartjefferson.com/>. The website header features the Jefferson Parish logo and navigation links for Response, Recovery, and Repopulation. Below the header, the text reads "Welcome to the Jefferson Parish Re-Entry Network!" and "The re-entry application process is where you register your business to apply for re-entry status and receive your credentials. Business owners should register for re-entry ASAP to ensure they have their credentials prior to any type of evacuation." Two buttons are visible: "Click Here To Get Started" and "Already Have An Account?". A red arrow points from the text "Click Here To Get Started" in the list to the corresponding button on the website. A yellow arrow points from the text "Already Have An Account" in the list to the corresponding button on the website.

Jefferson Parish Re-Entry Program – New Application Process

- Follow the User Registration Process.
- COMPLETE THE REQUESTED INFORMATION FULLY.
- Once your application is complete you will receive an automated email informing you if your application has been initially approved.

The more information you provide under the “User Justification” will assist in a decision as to your request for a specific Tier or number of placards.

While you may request a specific Tier, you are not guaranteed to receive that Tier, the decision is made by the Emergency Management Department upon review and in coordination with the Parish’s Emergency Operations Plan.

Jefferson Parish Re-Entry Program – Frequently Asked Questions???

- I forgot my User Name and/or Password.
 - Click the “Email the Program Director” and provide your company name & the contact name.
- Do I have to assign the Placards?
 - Yes, you should assign your placards in the system to your employees. This way when you request renewals, you have a justification for retaining the number you requested.
- When do my placards expire?
 - Placards expire on December 31st of the second year listed on the placard.
- Will I receive a notice when my placards expire?
 - No, it is up to you or your company to ensure your placards are valid.
- Can I request more placards in the same Tier?
 - Once you make your initial request, you can't request more in the same Tier through the application process. You can request additional placards in a lower Tier or send an email to the administrator to request additional placards at the same Tier with valid justification.
- I requested Tier 2 why was I given Tier 3 placards?
 - Tier assignment and the number of placards is approved based upon several factors including but not limited to type of industry, emergency contracts, size of workforce, etc. Businesses are assigned to a specific Tier to provide the most assistance to the parish as a whole to prepare to allow the population to return.

Jefferson Parish Re-Entry Program – Renewal Process

- Once you log in if your placards are expired, you will see the option to “renew” on the first screen with your business name and address.

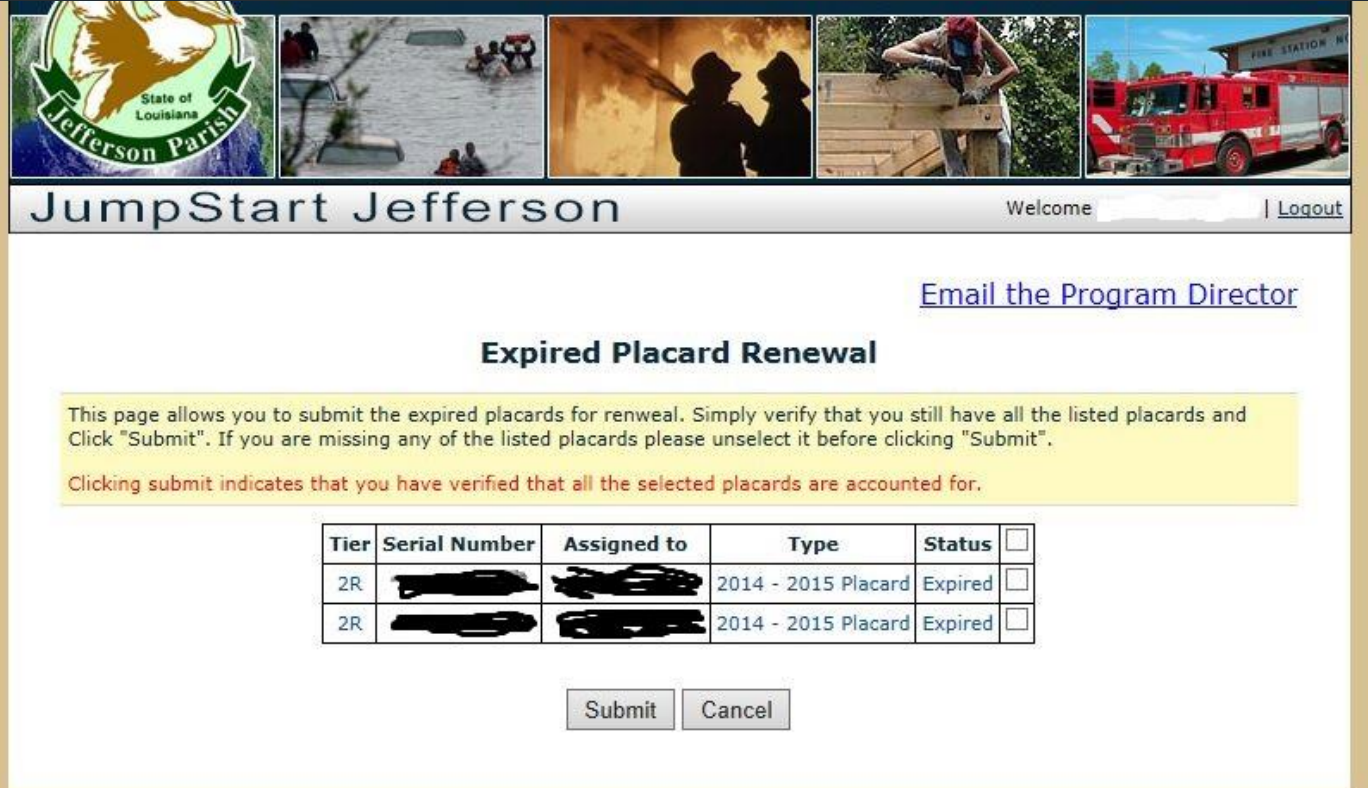
The screenshot displays the JumpStart Jefferson website. At the top, there is a navigation bar with three menu items: "Response", "Recovery", and "Repopulation", each preceded by a right-pointing triangle. Below the navigation bar is a header section featuring five small images: the Jefferson Parish logo (a pelican feeding its young in a nest), a group of people in a boat on water, two firefighters in silhouette, a person working on a wooden structure, and a red fire truck. Below the images, the text "JumpStart Jefferson" is displayed on the left, and "Welcome [redacted] Logout" is on the right. A link "Email the Program Director" is located in the top right corner. The main heading is "Select/Add Business". Below this, a yellow highlighted box contains the text: "This page allows you to manage your businesses. Simply click 'Add Business' or 'Manage' on an existing business." A table with the following structure is shown:

Business Name	Physical Address		
[redacted]	[redacted]	Manage	Renew

At the bottom left of the page, there is a link "Add Business".

Jefferson Parish Re-Entry Program – Renewal Process

- Once you select “Renew” you will see this screen, from here you will select the placards you wish to renew and click “Submit.”



The screenshot shows the 'JumpStart Jefferson' website interface. At the top, there is a navigation bar with the Jefferson Parish logo on the left and a 'Welcome' message with a 'Logout' link on the right. Below the navigation bar, there is a banner with five images: the Jefferson Parish logo, a group of people on a boat, two firefighters, a person working on a wooden structure, and a fire truck. The main content area is titled 'Expired Placard Renewal' and includes a yellow box with instructions: 'This page allows you to submit the expired placards for renewal. Simply verify that you still have all the listed placards and Click "Submit". If you are missing any of the listed placards please unselect it before clicking "Submit".' Below this is a red warning message: 'Clicking submit indicates that you have verified that all the selected placards are accounted for.' A table with five columns (Tier, Serial Number, Assigned to, Type, Status) lists two expired placards. At the bottom, there are 'Submit' and 'Cancel' buttons.

[Email the Program Director](#)

Expired Placard Renewal

This page allows you to submit the expired placards for renewal. Simply verify that you still have all the listed placards and Click "Submit". If you are missing any of the listed placards please unselect it before clicking "Submit".

Clicking submit indicates that you have verified that all the selected placards are accounted for.

Tier	Serial Number	Assigned to	Type	Status	<input type="checkbox"/>
2R	[REDACTED]	[REDACTED]	2014 - 2015 Placard	Expired	<input type="checkbox"/>
2R	[REDACTED]	[REDACTED]	2014 - 2015 Placard	Expired	<input type="checkbox"/>

Jefferson Parish Re-Entry Program – Renewal Process

- This screen will indicate your request has been received and is being processed, you will receive an email notification that your placards will be available to be picked up. Under normal circumstances that will be within, approximately 14 business days.



The screenshot shows the JumpStart Jefferson website interface. At the top, there is a navigation bar with the text "JumpStart Jefferson" on the left, "Welcome" in the center, and a "Logout" link on the right. Below the navigation bar, there is a row of five small images: the Jefferson Parish logo, a group of people on a boat, two firefighters, a person working on a wooden structure, and a fire truck. Below the images, there is a link that says "Email the Program Director". The main content area features a heading "Expired Placard Renewal Submitted" and a yellow box containing the following text: "Renewal Request Has been submitted for processing.", "You will be contacted by e-mail once your placards / stickers are available for Tier 2R.", a link "Return to my Dashboard", and "Thank you for submitting your renewal request."