

On the motion of **Mr. Roberts**, seconded by **Ms. Lee-Sheng**, the following resolution was offered:

RESOLUTION NO. 126722

A resolution ratifying Amendment No. 3 to the Agreement between the Parish of Jefferson and GCR, Inc. to increase the contract cap by \$58,000 and to extend the contract. (Parishwide)

WHEREAS, the Parish entered into an Agreement with GCR, Inc. on May 21, 2015 pursuant to Resolution 124753, to assist in the development and drafting of best practices in the day to day operation of the Department of Community Development with a contract cap of \$99,988.64; and

WHEREAS, Amendment No. 1 approved by Council on August 12, 2015 pursuant to Resolution 125420, increased the contract cap to \$169,988.64 and expanded the scope to include technical assistance associated with HUD's National Disaster Resilience Competition; and

WHEREAS, Amendment No. 2 approved by Council on September 23, 2015 pursuant to Resolution 125683, increased the scope to include assistance with program delivery in the Parish's Hurricane Isaac Housing Assistance and Elevation Support Programs and to increase the contract cap for expenses associated with the expanded scope in the amount of \$88,400; and

WHEREAS, Amendment No. 3's request to increase the contract cap by \$58,000 is needed to complete the scope of work necessary to ensure that all Federal regulations are adhered to and the program remains in compliance on a task based program allotment and to extend the contract.

NOW THEREFORE, BE IT RESOLVED, by the Jefferson Parish Council of Jefferson Parish, Louisiana, acting as governing authority of said Parish:

SECTION 1. The Amendment No. 3 to Agreement between the Parish of Jefferson and GCR, Inc. to further increase the contract cap by \$58,000 to a total of \$316,388.64 and extend the contract is hereby authorized.

SECTION 2. That, the contract shall be amended as provided in the attached, Amendment No. 3.

SECTION 3. The expenditures associated with this amendment shall be made as follows:

Task	Budget	Account Number
ESG	\$15,500	Account Nos. 21390-1220-139-7562.3-13935-500
((\$8,461)and	21390-1220-139-7331-13936-005 (\$7,039)
HOME	\$15,500	Account No. 21340-1180-139-7331-13441-3028
CDBG	\$13,500	Account No. 21280-1172-139-7331-12401-001
CDBG-DR	\$13,500	Account No. 21310-1195-139-7331-13124-501

SECTION 4. That the Chairman of the Jefferson Parish Council, or in his absence the Vice-Chairman, be and they are, hereby authorized to execute any and all documents necessary to give full force and effect to this resolution.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

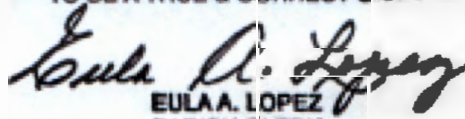
YEAS: 7

NAYS: None

ABSENT: None

This resolution was declared to be adopted this **16th** day of **March, 2016**.

THE FOREGOING IS CERTIFIED
TO BE A TRUE & CORRECT COPY


EULA A. LOPEZ
PARISH CLERK
JEFFERSON PARISH COUNCIL

**AMENDMENT NO. 3
TO AGREEMENT BETWEEN
THE PARISH OF JEFFERSON
AND
GCR, INC.**

STATE OF LOUISIANA
PARISH OF JEFFERSON

THIS AMENDMENT made and entered into on this 19th day of May, 2016 by and between the Jefferson Parish Council, represented herein by its Council Chairwoman, Cynthia Lee Sheng, duly authorized to act by virtue of Resolution No. 126722, adopted on 16th day of March, 2016, and GCR, Inc., represented herein by Angele C. Romig, Vice President.

WITNESS THAT:

WHEREAS, there is an Agreement between the Parish of Jefferson (hereinafter, OWNER) and GCR, Inc. (hereinafter, FIRM), dated May 21, 2015, with an expiration date of May 21, 2016, or until the contract work is complete, whichever is shorter, to provide technical assistance to the department of community development; and

WHEREAS, the existing Agreement provides for FIRM to provide services beyond those covered by the lump sum fee at the hourly rate included in FIRM's response to RFP No. 0315, but does not provide the necessary contract upper limit to fund the hourly services; and

WHEREAS, there is a need for FIRM to complete the scope of work necessary to ensure that all Federal regulations are adhered to and the program remains in compliance on a task based program allotment.

NOW, it is hereby agreed between the parties hereto that Amendment No. 3 to the Agreement dated May 21, 2015, is as follows:

1.0 Scope of Agreement. FIRM shall provide Technical Assistance to the Department of Community Development to obtain a firm that is familiar with federal regulations, state laws, parish ordinances and departmental processes to assist in the development and drafting of best practices in the day to day operation of the Department of Community Development under RFP No.0315. FIRM shall meet the scope of services as per the RFP No. 0315 as amended and the FIRM'S written bid proposal dated July 18, 2014, copies of which are on file in the Office of the Chief Buyer for the Parish of Jefferson under RFP No. 0315. FIRM shall also provide additional services as outlined in Attachment F.

3.0 Operations

3.1 Term. The term of this Agreement shall commence on the date of full execution hereof, and shall expire at midnight on the day immediately preceding the first anniversary thereof or until the contract work is complete, whichever is longer.

4.0 Financial Matters.

4.1 Operating Expenses. FIRM is responsible for the payment of all operating expenses required as a result of providing services herein.

4.2 Payments. PARISH shall pay FIRM in accordance with previously provided Exhibit A and on Exhibit F on a net thirty (30) basis from the date of receipt

by PARISH. The FIRM shall bill the PARISH for each task individually for each program outlined in Exhibit F. The annual contract cap shall not exceed three hundred sixteen thousand, three hundred eighty-eight dollars and 64/100 Dollars (\$316,388.64).

4.3 Appropriation Dependency. Agreement is contingent upon the appropriation of funds by PARISH. If the Jefferson Parish Council fails to appropriate sufficient monies to provide for the continuation of this Agreement, the Agreement shall terminate on the last day of the fiscal year for which funds were appropriated. Such termination shall be without penalty or expense to the PARISH except for payments which have been earned prior to the termination date. Termination of this Agreement by the PARISH under the provision of this section shall not constitute an event of default. The decision to fund or not to fund this Agreement for the next fiscal year will be made by the Parish Council in its unfettered discretion based upon what the Parish Council believes to be in the best interests of the PARISH. The Parish Council may in its discretion opt not to fund this Agreement for a subsequent fiscal year or years for any reason.

All other terms and conditions of the contract will remain unchanged and in full force and effect except as amended herein.

Thus done and signed on the 19th day of May, 2016, quadruplicate originals, in the presence of the undersigned competent witnesses.

WITNESSES:

Tara B. Creque
Gail LeNormand

PARISH OF JEFFERSON,

BY Cynthia Lee Sheng
Cynthia Lee Sheng, Chairwoman
Jefferson Parish Council

WITNESSES:

Tara B. Creque
Gail LeNormand

GCR, ~~LLC~~ Inc.

BY Angele C. Romig
Angele C. Romig, Vice President

Request for Proposal

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF Orleans

BEFORE ME, the undersigned authority, personally came and appeared: Nicolas Alberga
, (Affiant) who after being by me duly sworn, deposed and said that he/she is
the fully authorized Chief Financial Officer of GCR Inc. (Entity), the party who
submitted a proposal in response to RFP Number 0315, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A X

Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B

there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Affiant further said:

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B X There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

Solicitation of Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all elected officials of the Parish of Jefferson, whether still holding office at the time of the affidavit or not, where the elected official, individually, either by telephone or by personal contact, solicited a campaign contribution or other monetary consideration from the Entity, including the Entity's officers, directors and owners, and employees owning twenty-five percent (25%) or more of the Entity, during the two-year period immediately preceding the date the affidavit is signed. Further, to the extent known to the Affiant, the date of any such solicitation is included on the attached list.

Choice B X there are NO solicitations for campaign contributions which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Affiant further said:

Subcontractor Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Affiant further said that attached is a listing of all subcontractors, excluding full time employees, who may assist in providing professional services for the aforementioned RFP.

Choice B X There are NO subcontractors which would require disclosure under Choice A of this section.



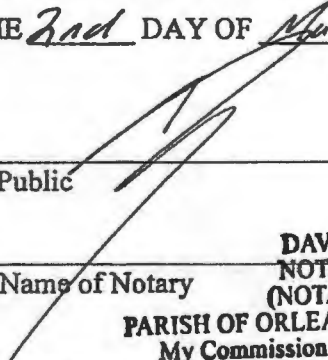
Signature of Affiant

Nicolas Alberga

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 2nd DAY OF May, 20 10.



Notary Public

Printed Name of Notary

DAVID R. RIZZO
NOTARY PUBLIC
(NOTARY ID 68756)

PARISH OF ORLEANS-STATE OF LOUISIANA
My Commission Expires is Issued For Life

Notary/Bar Roll Number

My commission expires: _____.



Campaign Contributions

Campaign Contributions

Per the requirements of the RFP, listed below are all campaign contributions made to current or former members of Jefferson Parish Council or the Jefferson Parish President by GCR Inc. within the last two years of the date of the affidavit.

Date	Name	Office	Contribution Amount
1/16/16	Mark Spears	Jefferson Parish Council	\$1,000.00
4/27/16	Michael Yenni	Jefferson Parish President	\$500.00

Request for Proposal

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF Orleans

BEFORE ME, the undersigned authority, personally came and appeared: _____

Angele C. Romig, (Affiant) who after being by me duly sworn, deposed and said that
he/she is the fully authorized Vice President of GCR Inc. (Entity),
the party who submitted a proposal in response to RFP Number 0315, to the Parish of
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A X

Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B _____

there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Affiant further said:

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B X There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

Solicitation of Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all elected officials of the Parish of Jefferson, whether still holding office at the time of the affidavit or not, where the elected official, individually, either by **telephone or by personal contact**, solicited a campaign contribution or other monetary consideration from the Entity, including the Entity's officers, directors and owners, and employees owning twenty-five percent (25%) or more of the Entity, during the two-year period immediately preceding the date the affidavit is signed. Further, to the extent known to the Affiant, the date of any such solicitation is included on the attached list.

Choice B X there are **NO** solicitations for campaign contributions which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

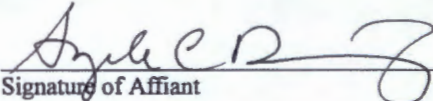
Affiant further said:

Subcontractor Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Affiant further said that attached is a listing of all subcontractors, excluding full time employees, who may assist in providing professional services for the aforementioned RFP.

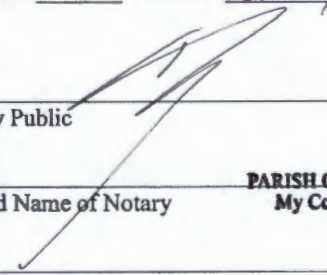
Choice B X There are NO subcontractors which would require disclosure under Choice A of this section.


Signature of Affiant

Angele C. Romig
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 11th DAY OF February, 2010.


Notary Public

DAVID R. RIZZO
NOTARY PUBLIC
(NOTARY ID 68756)

Printed Name of Notary

PARISH OF ORLEANS-STATE OF LOUISIANA
My Commission Expires is Issued For Life

Notary/Bar Roll Number

My commission expires: _____



184089

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/31/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Commercial Lines - 952-242-3100 Wells Fargo Insurance Services USA, Inc. 400 Highway 169 South St. Louis Park, MN 55426	CONTACT NAME: Alice Brutcher	
	PHONE (A/C, No, Ext): (952) 242-3075	FAX (A/C, No):
INSURED GCR Inc. 2021 Lakeshore Drive, Ste 500 New Orleans LA 70122	E-MAIL ADDRESS: alice.brutcher@wellsfargo.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Hartford Fire Insurance Company	NAIC # 19682
	INSURER B: Hartford Casualty Insurance Company	29424
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 10327486

REVISION NUMBER: See below

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		41UUNVT0682	4/3/2016	4/3/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$		41UUNVT0682	4/3/2016	4/3/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N N N/A		41WEAA0236	4/3/2016	4/3/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Parish of Jefferson, its Districts, Departments and Agencies under the direction of the Parish President and the Parish Council, are additional insured for the General Liability and Automobile Liability as respects to work performed by the named insured.

CERTIFICATE HOLDER

CANCELLATION

The Parish of Jefferson, its Districts, Departments and Agencies under the Purchasing Dept.
P.O. Box 9
Gretna, LA 70054
RESOLUTION NO.: 124753

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



MEMORANDUM

TO: Tamithia Shaw, Director, Jefferson Parish Community Development Department
FROM: Adrienne Duncan, GCR Inc.
SUBJECT: GCR Contract Extension
DATE: March 4, 2016

The contract between GCR Inc. and Jefferson Parish for Technical Assistance for the Community Development Department will expire on April 30, 2016. Per this memo GCR requests a contract extension through April 30, 2017.

In addition, discussions with the Community Development Department have indicated additional Technical Assistance services required. GCR will also require an increase in budget to complete these tasks. Please find below the budget adjustment to continue to support the Community Development Department through May 31, 2016.

Table: Budget Amendment Request through May 31, 2016

Task	Budget
ESG	\$15,500
HOME	\$15,500
CDBG	\$13,500
CDBG-DR	\$13,500
Total	\$58,000



RTnan

5/23/16



JEFFERSON PARISH LOUISIANA

OFFICE OF THE COUNCIL

PARISH COUNCIL

May 19, 2016

CYNTHIA LEE - SHENG
Chairwoman, At-Large, Div. B

CHRISTOPHER L. ROBERTS
At-Large, Div. A

RICKY J. TEMPLET
Council District 1

PAUL D. JOHNSTON
Council District 2

MARK D. SPEARS
Council District 3

E. "BEN" ZAHN III
Council District 4

JENNIFER VAN VRANCKEN
Council District 5

WESTBANK
POST OFFICE BOX 9
GRETN, LA 70054
(504) 384-2800

EASTBANK
POST OFFICE BOX 10242
JEFFERSON, LA 70181-0242
(504) 738-8600

SONNY BURMASTER
Chief of Staff

EULA A. LOPEZ
Parish Clerk
OFFICE OF THE CLERK
GRETN, LA 70054
(504) 384-2626

Ms. Tamithia Shaw, Director
Dept of Community Development
Yenni Bldg., Suite 605
Jefferson, LA

Dear Ms. Shaw:

Enclosed for your records is Amendment No. 3 with **GCR, Inc.**, dated May 19, 2016 to increase contract cap, for the Department of Community Development, as authorized by Resolution No. 126722 adopted by the Council on Wednesday, March 16, 2016.

Yours truly,

Eula A. Lopez, Parish Clerk
Jefferson Parish Council

EAL/gl

Enclosure