

AS Morgan
7/7/15



JEFFERSON PARISH LOUISIANA

OFFICE OF THE COUNCIL

PARISH COUNCIL

July 6, 2015

CHRISTOPHER L. ROBERTS
Chairman, At- Large, Div. A

ELTON M. LAGASSE
At- Large, Div. B

RICKY J. TEMPLET
Council District 1

PAUL D. JOHNSTON
Council District 2

MARK D. SPEARS
Council District 3

E. "BEN" ZAHN III
Council District 4

CYNTHIA LEE - SHENG
Council District 5

WESTBANK
POST OFFICE BOX 9
GRETNA, LA 70054
(504) 364-2600

EASTBANK
POST OFFICE BOX 10242
JEFFERSON, LA 70181-0242
(504) 736-6600

SONNY BURMASTER
Chief of Staff

EULA A. LOPEZ
Parish Clerk
OFFICE OF THE CLERK
GRETNA, LA 70054
(504) 364-2626

Ms. Detrich Hebert, Director
Dept of Community Development
Yenni Bldg., Suite 605
Jefferson, LA

Dear Ms. Hebert :

Enclosed for your records is Amendment No. 1 with **Compliance One Consulting, LLC.**, dated July 2, 2015 for Section 3 Compliance Consulting Services, for the Department of Community Development, as authorized by Resolution No. 125088 adopted by the Council on Wednesday, June 10, 2015.

Yours truly,

Eula A. Lopez
Eula A. Lopez, Parish Clerk
Jefferson Parish Council

EAL/gl

Enclosure



On the motion of **Mr. Lagasse**, seconded by **Mr. Johnston**, the following resolution was offered:

RESOLUTION NO. 125088

A resolution ratifying Amendment No. 1 to the Agreement between the Parish of Jefferson and Compliance One Consulting, LLC to provide U.S. Department of Housing and Urban Development Act of 1968, Section 3 Compliance Consulting Services, and other similarly related matters for the Parish of Jefferson to add additional funding of \$65,000.00, bringing the total contract cap to \$75,000.00. (Parishwide)

WHEREAS, the Parish entered into an Agreement with Compliance One Consulting, LLC on March 16, 2015, pursuant to Resolution No. 124299 with a contract cap of \$10,000; and

WHEREAS, there is a need to provide additional funds to the Agreement to allow Compliance One Consulting, LLC to fully review the Parish's past Section 3 efforts and formulate a plan for the Parish's compliance with U.S. Housing and Urban Development Section 3 regulations in the future; and

WHEREAS, additional funding in the amount of \$65,000.00 will be added to the current contract amount.

NOW THEREFORE, BE IT RESOLVED, by the Jefferson Parish Council of Jefferson Parish, Louisiana, acting as governing authority of said Parish:

SECTION 1. That Amendment No. 1 to the Agreement between the Parish of Jefferson and Compliance One Consulting, LLC. to provide U.S. Department of Housing and Urban Development Act of 1968, Section 3 Compliance Consulting Services, and other similarly related matters for the Parish of Jefferson to add \$65,000.00 to the previous amount, for a total of \$75,000.00 is hereby ratified.

SECTION 2. The expenditures associated with this amendment shall be made as follows: \$65,000.00 from Account No. 21310-1195-139-7331-13124-500.

SECTION 3. That the Chairman of the Jefferson Parish Council, or in his absence the Vice-Chairman, be and they are, hereby authorized to execute any and all documents necessary to give full force and effect to this resolution.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:


YEAS: 6

NAYS: None

ABSENT: (1) Roberts

This resolution was declared to be adopted this the 10th day of June, 2015.

THE FOREGOING IS CERTIFIED
TO BE A TRUE & CORRECT COPY


EULA A. LOPEZ
PARISH CLERK
JEFFERSON PARISH COUNCIL

AMENDMENT NO. 1
TO THE AGREEMENT
BETWEEN
THE PARISH OF JEFFERSON
AND
COMPLIANCE ONE CONSULTING, LLC
CONTRACT NO. 55-0014851

STATE OF LOUISIANA
PARISH OF JEFFERSON

This amendment made and entered into on this 2nd day of JULY, 2015, by and between the Jefferson Parish Council, hereinafter called PARISH, represented herein by its Council Chairman, Christopher L. Roberts, duly authorized to act by virtue of Resolution No. 125088, adopted JUNE 10, 2015, which is made a part hereof, and Compliance One Consulting, LLC, represented herein by Georgia Collier-Bolling.

NOW, THEREFORE, in consideration of the promises and covenants contained in this Amendment, the parties agree to amend the Agreement as follows:

SECTION 5 – FINANCIAL MATTERS

Delete section b) Payments. in its entirety and replace with the following:

“ b) Payments. PARISH shall pay FIRM on a net thirty (30) basis from the date of receipt by PARISH. The annual contract cap shall not exceed Seventy-Five Thousand 00/100 Dollars (\$75,000.00).”

All other terms and conditions of the contract will remain unchanged and in full force and effect except as amended herein.

Thus done and signed on the 2nd day of JULY, 2015, in four originals, in the presence of the undersigned competent witnesses.

WITNESSES:

Paula A. Lopez
Karen B. Creque

Paula A. Lopez
Karen B. Creque

PARISH OF JEFFERSON

BY: Christopher L. Roberts

Christopher L. Roberts, Chairman
Jefferson Parish Council

COMPLIANCE ONE CONSULTING, LLC

BY: Georgia Collier-Bolling

Georgia Collier-Bolling
Executive Director

Statement of Qualifications

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF St. Tammany

BEFORE ME, the undersigned authority, personally came and appeared: Georgia

Collier-Bolling, (Affiant) who after being by me duly sworn, deposed and said that
he/she is the fully authorized Principal Representative of Compliance One Consulting, LLC (Entity),

the party who submitted a Statement of Qualifications (SOQ) to U.S. Dept. of Housing & Urban Development act of 1968, Sec. 3, Compliance Consulting Services Briefly describe the services the SOQ
will cover), to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____

Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B X

there are NO campaign contributions made which would require disclosure under Choice A of this section.

Affiant further said:

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____

Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B X

There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

Solicitation of Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____

Attached hereto is a list of all elected officials of the Parish of Jefferson, whether still holding office at the time of the affidavit or not, where the elected official, individually, either by telephone or by personal contact, solicited a campaign contribution or other monetary consideration from the Entity, including the Entity's officers, directors and owners, and employees owning twenty-five percent (25%) or more of the Entity, during the two-year period immediately preceding the date the affidavit is signed. Further, to the extent known to the Affiant, the date of any such solicitation is included on the attached list.

Choice B X

there are NO solicitations for campaign contributions which would require disclosure under Choice A of this section.

Affiant further said:

Subcontractor Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Affiant further said that attached is a listing of all subcontractors, excluding full time employees, who may assist in providing professional services for the aforementioned SOQ.

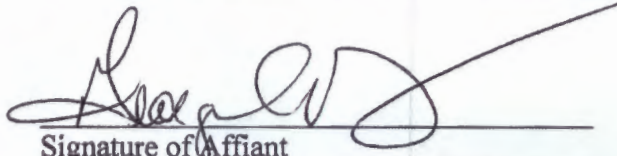
Choice B X There are **NO** subcontractors which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.



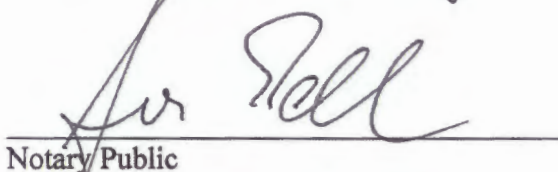
Signature of Affiant

Georgia Collier-Bolling

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 27th DAY OF May, 2015.


Notary Public

JAROMIR EDL

Printed Name of Notary

92101

Notary/Bar Roll Number

My commission expires at my death



Insurance Declaration Affidavit
Automotive

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF St Tammy

BEFORE ME, the undersigned authority, personally came and appeared,
Georgia Collier-Ballins, (Affiant) who after being duly sworn, deposed and said that
he/she is the fully authorized Representative of Compliance Due Consulting, LLC

(Entity), the party who submitted a Proposal/Contract/Bid/RFP/SOQ No. U.S. Dept of Housing Urban Dev Act of 1968, Section 3 Compliance Consulting Services

to Jefferson Parish.

Affiant further said:

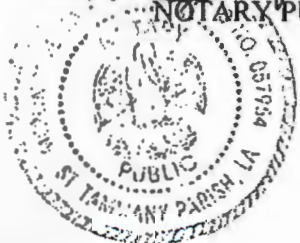
- (1) That entity does not own automobiles or use automobiles in the furtherance of the services provided under the contract.
- (2) That if the entity obtains automobiles or begins to use automobiles in the furtherance of the services provided under the contract, affiant will notify Jefferson Parish and obtain the proper coverage.

George GR
Signature of Affiant

Ms. 801010997

SWORN TO AND SUBSCRIBED
BEFORE ME ON THIS 12
DAY OF June, 2015.

[Signature]
NOTARY PUBLIC





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/12/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Amstate Insurance Agency 1175 Old Spanish Trail Slidell, LA 70458	CONTACT NAME:	
	PHONE (A/C, No, Ext): 985-646-0211	FAX (A/C, No): 985-646-4842
INSURED COMPLIANCE ONE CONSULTING, LLC GEORGIA COLLIER-BOLLING 753 KOSTMAYER AVENUE SLIDELL, LA 70458	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: EVANSTON INSURANCE CO.	
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E: LWCC		
INSURER F:		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			E0858952	01/10/15	01/10/16	EACH OCCURRENCE \$ \$1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ \$100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X					MED EXP (Any one person) \$ \$5,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ \$1,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ \$1,000,000
	AUTOMOBILE LIABILITY						PRODUCTS - COMP/OP AGG \$ \$1,000,000
	<input type="checkbox"/> ANY AUTO						PROF LIABILITY \$ \$1,000,000
	<input type="checkbox"/> ALL OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> Hired AUTOS						BODILY INJURY (Per person) \$
	<input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB						\$
	EXCESS LIAB						EACH OCCURRENCE \$
	<input type="checkbox"/> OCCUR						AGGREGATE \$
	<input type="checkbox"/> CLAIMS-MADE						\$
	DED						\$
	RETENTIONS						\$
E	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			408569-A	01/10/15	01/10/16	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in NH)	Y/N					E.L. EACH ACCIDENT \$ \$100,000
	If yes, describe under DESCRIPTION OF OPERATIONS below	Y	N/A				E.L. DISEASE - EA EMPLOYEE \$ \$100,000
							E.L. DISEASE - POLICY LIMIT \$ \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CONSULTING

ADDITIONAL INSURED ENDORSEMENT NAMING CERTIFICATE HOLDER APPLICABLE TO SPECIFIED GENERAL LIABILITY COVERAGE

CERTIFICATE HOLDER

THE PARISH OF JEFFERSON, IT'S DISTRICTS,
DEPARTMENTS, & AGENCIES UNDER THE DIRECTION OF
THE PARISH PRESIDENT & THE PARISH
1221 ELMWOOD PARK BLVD., SUITE 605
JEFFERSON, LA 70123

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS

AUTHORIZED REPRESENTATIVE

AMSTATE INSURANCE AGENCY:

INSURANCE BINDER

THE TERMS AND CONDITIONS OF THIS CONFIRMATION OF INSURANCE MAY NOT COMPLY WITH THE SPECIFICATIONS SUBMITTED FOR CONSIDERATION. PLEASE READ THIS CONFIRMATION CAREFULLY AND COMPARE IT WITH ANY QUOTE AND SUBMISSION DOCUMENTS AND REVIEW THE POLICY FORMS FOR THE ACTUAL COVERAGES PROVIDED.

IN ACCORDANCE WITH YOUR INSTRUCTIONS, AND IN RELIANCE UPON THE STATEMENTS MADE BY THE RETAIL BROKER IN THE INSURED'S APPLICATION/SUBMISSION, WE HAVE OBTAINED INSURANCE AT YOUR REQUEST AS FOLLOWS:

DATE ISSUED: Jan 15, 2015

PRODUCER: AMSTATE INS. - #70091
P O BOX 486
Slidell, LA 70459

INSURED: Compliance One Consulting, LLC.
753 Kostmayer Ave.
Slidell, LA 70458

INSURER: Essex Insurance Company

POLICY NO.: EO858952

COVERAGE: COMMERCIAL GENERAL LIABILITY

POLICY PERIOD: 1/10/2015 TO 1/10/2016

TERM: 365

12:01 A.M. STANDARD TIME AT THE LOCATION ADDRESS OF THE NAMED INSURED. THIS INSURANCE BINDER WILL BE TERMINATED AND SUPERSEDED UPON DELIVERY OF THE FORMAL POLICY(IES) ISSUED TO REPLACE IT.

<u>LIMITS:</u>	\$1,000,000	General Aggregate
	included	Products & Completed Operations
	\$1,000,000	Each Occurrence
	\$100,000	Damages to Premises Rented To You
	\$5,000	Medical Payments
	\$50,000	Supp Payment A. Breach Mitigation Expense
	\$1,000,000	Professional - Each Claim
	\$1,000,000	Professional - Aggregate

DEDUCTIBLE: \$500 Bodily Injury and Property Damage Each and Every Claim Including
Loss Adjustment Expenses
\$2,500 PL deductible

PREMIUM: \$1,926.00

FEES: \$150.00

TAXES: \$103.80

TOTAL:

\$2,179.80

TERMS / CONDITIONS:

(a) ENDORSEMENTS / NOTABLE EXCLUSIONS:

(b) ATTACHMENTS / SUBJECT TO:

all forms and endorsements follow the company issued quote.

(c) ALL OTHER TERMS AND CONDITIONS APPLY PER FORM

(d) 25% or \$250 MINIMUM EARNED PREMIUM, WHICHEVER IS GREATER, AT INCEPTION UNLESS OTHERWISE NOTED BELOW:

25%

NO FLAT CANCELLATIONS

COMMISSION:

10%

CANCELLATION: THIS POLICY IS SUBJECT TO THE CANCELLATION PROVISIONS AS FOUND IN THE POLICY(IES) OR CERTIFICATE(S) CURRENTLY IN USE BY THE INSURER. THE INSURANCE EFFECTED UNDER THE INSURER'S BINDER CAN BE CANCELLED BY THE INSURER (SUBJECT TO STATUTORY REGULATIONS) BY MAILING, TO THE INSURED AT THE ADDRESS STATED ON THE FACE OF THIS CONFIRMATION OF INSURANCE, WRITTEN NOTICE STATING WHEN SUCH CANCELLATION SHALL BE EFFECTIVE. IN THE EVENT OF CANCELLATION BY THE INSURED, THE EARNED PREMIUM WOULD BE SUBJECT TO THE MINIMUM PREMIUM IF APPLICABLE.

THIS CONFIRMATION OF INSURANCE IS ISSUED BASED UPON THE INSURER'S AGREEMENT TO BIND AND IS ISSUED BY THE UNDERSIGNED WITHOUT ANY LIABILITY WHATSOEVER AS AN INSURER.

AUTHORIZED REPRESENTATIVE

David Wells

TOTAL NUMBER OF PAGES: 2
INSURED: Compliance One Consulting, LLC.
DATE ISSUED: January 15, 2015

Reference #:0453170