PUBLIC NOTICE

The Parish of Jefferson is hereby soliciting Statements of Qualifications from firms interested in providing services to develop a Parish-wide cost allocation plan and a departmental cost allocation plan for the District Attorney's Office based upon audited financial statements for the years 2020, 2021 and 2022. (Deadline date: 4/2/2020)

The following ranking criteria shall be used to evaluate the statements of the firms submitting:

A. Professional training and experience, particularly in the cost allocation area (20 points).
B. Past and current professional accomplishments in developing Indirect Cost Plans for other jurisdictions including at least three references (20 points).
C. Capacity to complete engagement in a timely manner (20 points).
D. Extensive experience in negotiating with state and federal agencies (20 points).
E. Proposed fee schedule. (20 points).

A Professional Services Questionnaire must accompany the statements. Please obtain the latest questionnaire by calling the Parish Clerk's Office at (504) 364-2626. Interested firms must submit fourteen (14) copies each of their statements and questionnaire to the Jefferson Parish Council c/o Ms. Eula A. Lopez, Parish Clerk, 200 Derbigny Street, Suite 6700, Gretna, Louisiana 70053 no later than 4:30 P.M. on Thursday, April 2, 2020. No statements will be accepted after the deadline. Resolution 135489