

RE-ADVERTISEMENT CORRECTED PUBLIC NOTICE

The Parish of Jefferson is hereby soliciting the submittal of a Statement of Qualifications (Technical Evaluation Committee (TEC) Questionnaire) from persons or firms interested and qualified to provide professional engineering services related to the design and construction of Bainbridge Canal Closure and Roadway Improvements.

General

The scope of work associated with this project consists of replacement of approximately 1,900 feet of earthen canal with concrete box culverts in the area between Veterans Boulevard and Terminal Drive, roadway improvements, drainage, street lighting, traffic improvements, and landscaping.

The project is subject to review and approval by City of Kenner and New Orleans Aviation Board.

Project will include the following supplemental services: Surveying, Geotechnical Engineering, Electrical Engineering, Traffic Engineering, Landscape Architecture, and, if necessary, Resident Inspection.

The firms submitting a Statement of Qualifications (TEC Questionnaire) must identify all sub-consultant firms which they expect to use to provide professional services, and submit a Statement of Qualifications (TEC Questionnaire) for each sub-consultant firm. (Refer to Jefferson Parish Code Ordinance, Section 2-928).

Compensation

Compensation for the required design services will be determined by applying the construction cost estimate (including a 15% contingency), as prepared by the persons or firms and approved by Jefferson Parish, to the negotiated compensation curve of the 1981 Edition of the Consulting Engineering Guide for the Engagement of Engineering Services (ASCE Manual No. 45).

All costs associated with this project shall be subject to Jefferson Parish review and approval.

Minimum Requirements for Selection

1. The persons or firms under consideration shall have at least one (1) principal who is a licensed, registered, professional engineer in the State of Louisiana (Section C. of TEC Professional Services Questionnaire);
2. The persons or firms under consideration shall have a professional in charge of the Project who is a licensed, registered, professional civil engineer in the State of Louisiana with a minimum of five (5) years of experience (Section K. **“PROFESSIONAL IN CHARGE OF PROJECT:”** of TEC Professional Services Questionnaire);
3. The persons or firms under consideration shall have one (1) employee who is a licensed, registered, professional engineer, surveyor or landscape architect in the State of Louisiana in each of the applicable disciplines involved. A subcontractor may meet this requirement since the advertised Project involves more than one discipline (Section D. of TEC Professional Services Questionnaire).

Principal is defined as the sole proprietor of the firm, or one who shares an ownership interest with other persons in the firm, including but not limited to, a partner in a partnership, a shareholder in a corporation, or a member of a limited liability corporation.

Evaluation Criteria

The following criteria will be used to evaluate each firm submitting a Statement of Qualifications:

- (1) Professional training and experience both generally and in relation to the type and magnitude of work required for the particular project - **35 points**
- (2) Size of firm considering the number of professional and support personnel required to perform the type of engineering tasks, including project evaluation, project design, drafting of technical plans, development of technical specifications and construction administration – **20 points**
- (3) Capacity for timely completion of newly assigned work, considering the factors of type of engineering task, current unfinished workload, and person or firm's available professional and support personnel – **20 points**
- (4) Past Performance by person or firm on projects of or similar comparable size, scope, and scale. Assertions of fault by a person or firm, which shall include time delays, cost over-runs, and or design inadequacies in prior work completed for the Parish shall be evidenced by substantiating documentation provided by the Director of Public Works for the requesting department or the Director of Engineering and received by the Chairman of the Evaluation Committee a minimum of two (2) weeks prior to the scheduled date of the Technical Evaluation Committee meeting – **10 points**
- (5) Location of the principal office where work will be performed. Preference shall be given to persons or firms with a principal business office at which the work will be performed as follows: (1) Jefferson Parish, including municipalities located within Jefferson Parish (15 points); (2) Neighboring Parishes of the Greater New Orleans Metropolitan Region, which includes Orleans, Plaquemines, St. Bernard, St. Charles, St. Tammany (12 Points); (3) Parishes other than the foregoing (10 Points); (4) Outside the State of Louisiana (6 Points) – **15 points**
- (6) Adversarial legal proceedings between the Parish and the person or firm performing professional services, in which the Parish prevailed or any ongoing adversarial legal proceedings between the Parish and the person of firm performing professional services, excluding those instances or cases where the person or firm was added as an indispensable party, or where the person or firm participated in or assisted the public entity in prosecution of its claim. In the event that the person or firm fails to provide accurate and detailed information regarding legal proceedings with the Parish, including the absence of legal proceedings, the person or firm shall be deemed unresponsive with regard to this category, and zero (0) points shall be awarded – **15 points**
- (7) Prior successful completion of projects of the type and nature of the engineering services, as defined, for which firm has provided verifiable references – **15 points**

Only those persons or firms receiving an overall cumulative score of at least seventy percent (70%) or greater, of the total possible points for all categories to be assigned by the participating Technical Evaluation Committee members shall be deemed qualified to perform engineering tasks.

All firms must submit a Statement of Qualifications (TEC Questionnaire) and must identify all sub-consultant firms which they expect to use to provide professional services, and submit a Statement of Qualifications (TEC Questionnaire) for each sub-consultant firm. (Refer to Jefferson Parish Code Ordinance, Section 2-928). Additionally notarized affidavits must be included from the prime and any of their subs listed in the proposal.

Please obtain the latest TEC Questionnaire, by calling the Parish Clerk's Office at (504) 364-2626 or using our web address: www.jeffparish.net. Interested firms must submit one (1) original and fourteen (14) copies of this Statement of Qualifications (TEC Questionnaire) to the Jefferson Parish Council, c/o Ms. Eula A. Lopez, Parish Clerk, General Government Building, 200 Derbigny Street, Suite 6700, Gretna, Louisiana, 70053, no later than 4:30 p.m. on **Thursday, January 23, 2020**. No submittals will be accepted after the deadline.

All disputes/protests relating to this procurement must be submitted in writing to the Parish Attorney's Office within 48 hours of the Technical Evaluation Committee meeting.

Disputes/protests relating to the decisions by the evaluation committee or by the Jefferson Parish Council shall be brought before the 24th Judicial Court.

(Resolution No. 134881)

