



PERMITTING PROCESS FOR RE-ROOFING HOMES

Effective August 5, 2023, Jefferson Parish requires a permit for re-roofing or changing a roof covering greater than 50 percent of the roof area for one- and two-family residential dwellings in unincorporated areas.

Establishing a re-roofing permit process provides both short-term and long-term benefits. It provides homeowners with documentation that the installed new roof covering complies with current building code requirements and it also provides a data set the parish can provide to property insurers regarding the parish-wide housing stock compliance with building codes when insurers are considering where to write policies.

Residents or their contractor can:

- Submit the permit [online](#), no construction plans required.
Pay a \$50 flat permit fee.
- Once payment and documentation are verified, the permit is issued.
- Instead of having an inspector come out during installation of the roof, the contractor or homeowner submits location-verified/geotagged photographic documentation for all phases of the re-roofing process to document the roof was installed consistent with the current International Residential Building Code. The parish verifies that the submitted photographic documentation satisfies the requirements. Once approved, the parish will issue a certificate of completeness.

Free photo geotagging apps are available for all smartphones. Visit the [App Store](#) for Apple devices and the [Google Play Store](#) for Android devices and search for 'gps map camera' or 'geo tag photos' for camera apps which provide location, date, and time stamping.

**FOR MORE INFORMATION, CALL THE BUILDING PERMITS DEPARTMENT
AT (504) 736-6957 OR VISIT JEFFPARISH.NET/REROOFINGPERMITS**