

**Jefferson Parish Workforce Development Board**  
**Quarterly Board Meeting Minutes**  
**Tuesday, July 25, 2023**  
**Delgado River City Campus, 709 Churchill Pkwy., Avondale, LA**  
**8:00am**

- I. **Welcome** – Tom Jones called the meeting to order and proceeded with everyone introducing themselves. Quorum was present.  
**Board Members Present:** Lisa Barback, LaDinah Carter, Aldo Duron, Joe Ewell Jr., Rose Jenkins, Tom Jones, Teresa Lawrence, Luz Lobos, Rachel Mackey, Andy O’Brien, Jacqueline Smith, Melissa Hopson-Sparks, Kate Wendel, Arlanda Williams  
**Members Absent:** Stephanie Brumfield, Toya Crosby, Danielle Garrett, Leigh Hallas, John Johnson, Thelma Ceballos Meyers, Rod Nunez, Jerry Repka II, Robert Senior, David St. Etienne, Allison Thomas, Christine Vo, Sara Waldvogel,  
**Others Present:** Darrel Lewis, Nedra McKinney, Deanna Stewart, Vanessa Zimmerman
- II. **Approval of Minutes**  
Tom Jones requested a motion to accept the minutes from the April 27, 2023 meeting.  
Andy O’Brien moved to accept the minutes from the April 27, 2023 meeting.  
Arlanda Williams seconded the motion to accept the minutes from April 27, 2023 meeting.  
**OPPOSED 0 YEAS 14 ABSTAINED 0 ABSENT 13**
- III. **PY23/FY24 WIOA Allocation** – Darrel Lewis expounded on the PY23/FY24 WIOA Allocation, which was followed by a discussion regarding On-the-Job Training Programs.  
Tom Jones requested a motion to accept the PY23/FY24 WIOA Allocation.  
Andy O’Brien moved to accept the PY23/FY24 WIOA Allocation.  
Arlanda Williams seconded the motion to accept the PY23/FY24 WIOA Allocation.  
**OPPOSED 0 YEAS 14 ABSTAINED 0 ABSENT 13**
- IV. **One Stop Operator Updates** – Darrel Lewis explained that we have an active Partner Memorandum of Understanding (MOU) that was just signed and it’s effective now until 2025. He has also reached out to the Training Providers to make sure we have updated MOUs. Training Providers who have not provided an updated MOU will not receive any participants until a MOU has been executed and received. We will continue to have more On-the-Job Training (OJT) informational sessions so that more employers are involved and made aware of the opportunities that exist.
- V. **American Job Center Update** – Darrel Lewis discussed the performance measures. (Referencing a handout included in the packet).  
Tom Jones discussed the AJC Coordinator position. He stated there was several interested candidates that were interviewed for the position and mentioned some pros and cons regarding each candidate. He stated this is still being examined until we

secure the right person. A discussion took place regarding the depth of the AJC Coordinator position.

- VI. Planning and Operations Committee Update** – A discussion was held regarding the PY23/FY24 WIOA Allocation in the amount of \$2,735,466. All areas in the state of Louisiana have received overall massive cuts. Our operations were cut by \$441,000. The new allocation expires June 30, 2025. The new allocation will affect the amount of training we can provide to individuals.
- VII. Youth Committee Update** – A discussion was held regarding Performance Measures. A handout was presented within the packet showing the areas where we did not meet the negotiated goal. Also discussed case management and employment once participants complete training. Tom Jones discussed the AJC Coordinator Position. He stated that it's currently narrowed down to two candidates.
- VIII. Summer Initiatives** – Deanna Stewart and Darrel Lewis discussed our Summer Youth Program which extends beyond the Summer. The Board is invited to the Culminating Ceremony on August 4, 2023 at the Alario Center.
- IX. Upcoming Initiatives** – Darrel Lewis explained the Hurricane Ida Grant for the Towne of Jean Lafitte is ending in Mid-August. We are trying to identify a way to move these individuals to Transitional Work and/or OJT.
- X. Open Discussion/Other Business -**

Tom Jones requested a motion to adjourn  
Arlanda Williams moved to adjourn.  
Andy O'Brien seconded the motion to adjourn.

**OPPOSED 0 YEAS 14 ABSTAINED 0 ABSENT 13**

**MEETING ADJOURNED**