

**Jefferson Parish Lodging Accommodation License Application for Bed and Breakfasts**

**Jefferson Parish Sheriff's Office  
Jefferson Parish Attorney's Office  
Jefferson Parish Code Compliance & Enforcement  
Jefferson Parish Engineering Dept. Site Plan**

Type of application: New \_\_\_\_\_ Renewal \_\_\_\_\_ (License must be renewed annually)

Name of establishment \_\_\_\_\_

Address of establishment \_\_\_\_\_

Number of units in this establishment \_\_\_\_\_ (5 maximum units allowed)

Date of proposed commencement of operation \_\_\_\_\_

Type of ownership: Individual \_\_\_\_\_ Corporation \_\_\_\_\_ Partnership \_\_\_\_\_

Other type of ownership:(please specify) \_\_\_\_\_

Owner of establishment \_\_\_\_\_

Telephone number \_\_\_\_\_ Email address \_\_\_\_\_

Mailing address of establishment owner \_\_\_\_\_

Manager of Establishment/Supervisor of the property at all hours \_\_\_\_\_

Telephone number \_\_\_\_\_ Email address \_\_\_\_\_

Mailing address of establishment manager \_\_\_\_\_

\*Attach ownership affidavit in accordance with Jefferson Parish Code of Ordinances Chapter 20, Chapter 33, and Chapter 40 Zoning of Code of Ordinance 25513 Sec 17.5 6(a) (2)

\*Bed and Breakfast processing fee is \$750.00 and must be renewed annually by the first day of November each calendar year. Written approval from PMZ, JPSO, and JP Attorney's Office is required prior to issuance.

\*Designated Local Responsible Party \_\_\_\_\_

**For Official Use Only**

License No. \_\_\_\_\_

Application Date: \_\_\_\_\_

Issue Date: \_\_\_\_\_

\*This application does not include long term rentals of a dwelling unit for thirty (30) or more consecutive days or rentals on an hourly basis per Chapter 20-65.

\*Bed and Breakfasts are only allowed in U1-R (Chapter 40 and U1-S Chapter 33)

\*An Affidavit executed by the operator designating and authorizing the local responsible party to receive this license must be included in this application.

I certify that the above information is true and correct and I acknowledge that any misrepresentation made herein may result in the denial of a Bed and Breakfast Lodging Accommodation License or if discovered following the issuance said license may be revoked. I also acknowledge that Jefferson Parish Code of Ordinances Section 17.5-6 through 17.5-12 govern the ability to obtain and retain said Bed and Breakfast Lodging Accommodation License.

Applicant: \_\_\_\_\_ Date \_\_\_\_\_