

PUBLIC NOTICE
SOQ 22-054

Miscellaneous Environmental Services

Deadline for Submissions: 3:30 p.m. January 6, 2023

The Parish of Jefferson, authorized by **Resolution No. 140859**, is hereby soliciting the submittal of a Statement of Qualifications (Technical Evaluation Committee (TEC) Questionnaire) from environmental engineering firms interested in providing miscellaneous environmental services not to exceed \$100,000.00 per job on an as needed basis, not to exceed \$300,000.00 per firm annually for a two (2) year term. The following criteria, listed in order of importance, will be used to evaluate each firm submitting a Statement of Qualifications (Technical Evaluation Committee (TEC) Questionnaire):

1. Professional training and experience in performing small, site-specific environmental projects, such as environmental site assessments; corrective action plans; risk assessments; brownfields redevelopment; coastal use permit applications; coastal restoration planning assistance; research of regulations, available technologies, etc. (40 points)
2. Past and current professional accomplishments for which references from clients or former clients and information gathered by inspection of current or recent projects may be considered (40 points).
3. Capacity for timely completion of the project, including the size of the firm based on the number of personnel, as related to project requirements and/or scope (20 points).

The persons or firms under consideration for professional services shall have at least one (1) firm representative who has at least five (5) years' experience in the field or fields of expertise required for the project(s).

The person or firm submitting a Statement of Qualification (TEC Professional Services Questionnaire) must identify all subcontractors who will assist in providing professional services for the project, in the professional services questionnaire. Each subcontractor shall be required to submit a (Technical Evaluation Committee (TEC) Questionnaire) and all documents and information included in the questionnaire. (Refer to Jefferson Parish Code Ordinance, Section 2-928).

All persons or firms (including subcontractors) must submit a Statement of Qualifications (TEC Professional Services Questionnaire) by the deadline. The latest professional services questionnaire may be obtained by contacting the Purchasing Department at (504) 364- 2678 or via the Jefferson Parish website at www.jeffparish.net. This questionnaire can be accessed by hovering over "Business and Development" on the website and clicking on the Professional Services Questionnaires option under "Doing Business in Jefferson Parish".

The Council reserves the right to select more than one firm to provide these services.

Submissions will only be accepted electronically via Jefferson Parish's e-Procurement site, Central Bidding at www.centralauctionhouse.com or www.jeffparishbids.net . Registration is required and free for Jefferson Parish vendors by accessing the following link: www.centralauctionhouse.com/registration.php.

No submittals will be accepted after the deadline.

Affidavits are not required to be submitted with the Statement of Qualifications, but shall be submitted prior to contract approval.

Disputes/protests relating to the decisions by the evaluation committee or by the Jefferson Parish Council shall be brought before the 24th Judicial Court.

ADV: The New Orleans Advocate: December 14, 2022